

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 14th MAY 2012 AT 7.30PM
IN THE VILLAGE HALL.

1. PRESENT- Mr P Mortimer, Chairman, Mr P. Schwier, Mr T. Godbold, Ms S. Harris, , Mr G. Elliott, Mr G. McEvoy, Mr R. Williams.

1 member of the public

2. APOLOGIES – Mrs S. Hatchman, Mrs B. Vidion,

3. DECLARATION OF INTERESTS –Mr G.Elliott, Mrs L. Silvester

4. APPOINTMENT OF OFFICERS

The following officers were appointed for the year 2012/13

Chairman – Mr P. Mortimer (Proposed – Mr R. Williams, 2nd Mr McEvoy)

Vice Chairman – Mr Bob Williams (Proposed- Mr Schwier, Mr Godbold)

Proper Officer/Responsible Officer – Mrs L. Silvester, Clerk (Proposed – Mr Williams, 2nd Mr Schwier)

The Internal Auditor – Mr R. Abrahall and the Tree Warden/Footpath Warden – Mr P.Cook were reappointed unanimously for another year.

5. FINANCE

The accounts for the year 2011/12 were approved and signed. (proposed Mr G. Elliott, 2nd Mr R Williams)

6. MINUTES – The minutes for the meetings held on 5th March 2012 and 10th April 2012 were approved and signed.

7. MATTERS ARISING

Bus Shelter – The Clerk reported that repairs had now been completed and the insurance claim has been paid. Therefore Karl Savage has been paid.

PAYE- the forms have now been completed on line for the last financial year.

Website donation – a thank you letter has been received but the cheque has not yet been cashed.

Street Lighting – Some work has been carried out but not completed.

Planning – Docking Hall wind Turbine – This application has been withdrawn. Mr Schwier said that the MOD has rejected the proposal as it might interfere with Radar. Mid Suffolk Council have also admitted they made a mistake in not informing Waveney and Suffolk Coastal Councils of the application.

There were no comments in Open Forum

8. FINANCE

a. Payments

The following annual payments were approved (Proposes Mr Schwier, 2nd Ms Harris)

£960.22 – Insurance

£150 - SALC Subscription

Donations - £30 – SARS

£100 – Community Bus

£200 – Towards free car parking in Harleston (to be paid Jan 2013)

It was agreed that we keep to just these donations this year.

Other payments agreed (proposed Mr Schwier, 2nd Mr McEvoy) were –

£54 – Dog/litter bin emptying
£115 – Mr H. W. Peck (grass cutting)
£20 – Neville Riseborough (hedge cutting)
£96 – Mr T. Scholey (maintenance)
£96 – Mr T. Horton (maintenance)

b. Audit Document - The Chairman read out the clauses in the Governance Statement which have to be approved. The form was in order and was approved by Councillors and signed by the Chairman and Clerk

c. The Knoll – Repair to gravel area.

The Clerk showed the meeting the costs of the repair which was organised by Bob Silvester and the other residents around the green.

The residents have repaired it since 1999 with hard core and gravel. As this area is used for parking, lorries, school bus and parking for church activities the residents asked that the Parish Council make a contribution towards the cost. This was agreed at the last meeting however the Chairman felt councillors should discuss again as to whether this should be a ‘one off’ payment or might become regular.

At this point Mr Elliott and Mrs Silvester left the meeting.

After a short discussion it was agreed that the area had been repaired well. It will be expected that the 3 households match this payment by the Parish Council (i.e. £56 each) and recognise that it is a ‘one off’ payment. (proposed Mr Williams, 2nd Mr Schwier)

Mr Elliott and Mrs Silvester rejoined the meeting.

11. MATTERS RAISED BY COUNCILLORS

a. Beacon- This has been registered and our lighting time is between 10 and 10.15pm on Monday June 4th.

It was agreed that Mr Schwier and Mr Mortimer would build the Beacon ready for lighting. The Clerk will contact the insurance company as to cover for this event. People could congregate at 9.45pm ready for a 10pm light. It is unsure if the Village Hall Committee is arranging an event on that day. If they are we hope to incorporate the Beacon with this. If not we can advertise it as a separate event.

The Clerk will liaise with Brenda Ray about this and contact Mr Mellors of Captains Farm as to the arrangements.

b. Land on Harleston Rd- The fridges have now been removed

c. Mr Elliott said that after many months planning permission has now been applied for Geoffrey Buggs’ wall to be rebuilt. This has only happened thanks to Mrs Curran.

14. CORRESPONDENCE - Most of this was circulated among the Councillors.

15 DATE OF NEXT MEETING- Monday 9th July 2012

The meeting closed at 8.30pm

MINUTES OF THE PLANNING MEETING HELD ON THURSDAY 24TH MAY 2012 AT 7PM IN THE VILLAGE HALL.

Present – Mr P. Mortimer, Chairman. Mr G. McEvoy, Mr P. Schwier, Mr T. Godbold

1 member of the public

Apologies – Mrs B. Vidion, Mr R. Williams, Ms S. Harris. Mrs S. Hatchman.

1. APPLICATION NO. 1499/12 NUT TREE FARM. Conversion of outbuilding for a holiday let unit of accommodation.

Mr Pryce introduced the application by saying the building is at present unused. If permission is given for holiday lets at first it may in the future be used for parents. The outside will not change except for the addition of a few windows. Plumbing will of course need to be added.

Parish councillors approved this application. They were happy as the outside appearance would not change.

2. FINANCE

A cheque for E-on electricity for £22.19 was approved. This was from an outstanding payment for electricity used for street lighting in March.

Meeting Closed

MINUTES OF THE PLANNING MEETING HELD ON MONDAY 11TH JUNE 2012 AT 7PM IN THE VILLAGE HALL.

PRESENT – Mr P. Mortimer, Chairman. Mrs S. Hatchman, Mr G. McEvoy, Mr P. Schwier, Ms S. Harris, Mrs B. Vidion

3 members of the public

APOLOGIES – Mr G. Elliott.

Before any discussion took place the Chairman closed the meeting and the Parish Council made site visits to both properties.

1. APPLICATION 1500/12 FAIRWAYS, Skinners Green. Erection of front/side extension with flat roof.

Having seen the bungalow on the site visit councillors were happy that the proposed extension would match the rest of the bungalow and approved the application.

2. APPLICATION 1215/12 LAND AT FRESSINGFIELD RD. Erection of a single storey dwelling and detached double cartlodge.

Mrs Biggs said that as her mother was elderly and frail she intended to move into the proposed bungalow so she could help look after her. The land had been owned by the family for many years and originally had garages on it. It was proposed to make the drive behind the old people's bungalows but that the surface of the driveway would have a low noise surface.

In answer to a question she said they were aware of the public footpath running down the proposed drive and provision had been made for this in the plans. It runs to the left of the driveway and through to Nut Tree Farm.

During the site visit Councillors had been made aware that the site is relatively small resulting in the following concerns

- a. Windows on the eastern elevation overlook bungalows 4 and 5 Field Close. (The master bedroom and lounge French doors)
- b. the proximity of the proposed cartlodge to the eastern boundary and therefore would there be enough room for the footpath (1.2- 1.5metres)
- c. electricity lines cross the site but this did not affect the planning issues.

- d. The proposed treatment plant would have to discharge into a ditch. This may again affect the footpath which crosses a ditch.
- e. The driveway has no splay onto Fressingfield Road This part of the road is narrow and councillors felt there was a real danger here. Highways will no doubt be consulted on this

Councillors did not object in principal to the proposal but wanted their concerns highlighted in the response to Mid Suffolk.

The Clerk will send our comments to Mid Suffolk.

3. FINANCE

A cheque for £105 to Joey Peck for 3 cuts of the meadow was approved.

4. VILLAGE HALL QUESTIONNAIRE

The Clerk said that our views on the hall were welcomed by the Village Hall Committee as they were considering carrying out improvements.

After a short discussion suggestions and comments were agreed and the Clerk will enter them onto the form and return it to the committee.

The meeting Closed at 8.30pm