

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 13th MAY 2013 AT 7.30PM IN THE VILLAGE HALL.

1. PRESENT- Mr P Mortimer, Chairman, Mr G. Elliott, Mrs S. Hatchman, Mrs B. Vidion.

District councillor Mrs Marilyn Curran and 1 member of the public

APOLOGIES –Mr P. Schwier, Mr T. Godbold, Mrs S. Glaysher, Mr G. McEvoy and Mr R. Williams.

2. DECLARATION OF INTERESTS –None

3. APPOINTMENT OF OFFICERS

The following officers were appointed for the year 2013/14

Chairman –Mr P. Mortimer (proposed Mr Elliott 2<sup>nd</sup> Mrs Hatchman)

Proper Officer/Responsible Officer – Mrs L. Silvester, Clerk (proposed Mr Mortimer, 2<sup>nd</sup> Mrs Hatchman)

The Internal Auditor – Mr R. Abrahall and Tree Warden/Footpath Warden – Mr P.Cook were reappointed unanimously for another year.

The election of Vice Chairman was deferred until the next meeting.

4. FINANCE

The accounts for the year 2012/13 were approved and signed. (proposed Mr Elliott, 2<sup>nd</sup> Mrs Vidion)

5. MINUTES – The minutes for the meetings held on 4<sup>th</sup> and 20<sup>th</sup> March and 23<sup>rd</sup> April 2013 were approved and signed.

6. MATTERS ARISING

The Clerk will contact Mr Guy McGregor about the financing of the ‘No Through road ‘ sign from his Locality Fund.

The drains outside the Village hall have now been cleaned and mended. It is hoped this will stop puddles forming.

## 7. REPORTS

### DISTRICT COUNCILLOR

Mrs Curran said that Mid Suffolk has 170000tons of waste but that none goes to landfill.

The Chimney of the new incinerator will filter the 'nasty' particles in the gas emitted. This gas will be monitored and if over the limit the facility will shut down.

Mrs Curran said that the current use of the Duke William as Tea Rooms is lawful as it has permission for retail use. However the owners have downgraded the A4 use to A3 and as such can no longer be classified as a Public House but it is still licensed.

Mid Suffolk and Babergh have been nominated for an award for their co-operation in sharing jobs between the authorities.

### PCSO STEVE LONG (by email)

There have been no crimes since the last meeting.

There was a marking session at Barley Green Garage to mark Catalytic Converters following a county wide spate of thefts.

Please continue to check tanks as heating oil thefts have continued.

Also villagers are asked to be vigilant as with the coming of summer months thefts of garden equipment are likely to increase. Report any suspicious vehicles and try to get registration numbers if possible.

### OPEN FORUM

Mr Abrahall asked for clarification of what the owner of the pub is allowed to do.

Mrs Curran said that any retail use was allowed.

## 8. FINANCE

### a. Payments

Insurance- The Clerk reported that after querying the high premium of over £900 from Zurich she had received a lower quote of £631. Councillors agreed that this was now acceptable. (proposed Mr Elliott. 2<sup>nd</sup> Mrs Vidion)

The following annual payments were agreed. (proposed Mr Elliott. 2<sup>nd</sup> Mrs Hatchman)

£154 - SALC Subscription  
Donations - £30 – SARS  
£100 – Community Bus  
£200 – Towards free car parking in Harleston (to be paid Jan 2014)  
£30 - Remembrance Wreath

The wreath and the car parking donation will be paid later in the year.

Other payments agreed were

£3387.54 – Street lighting upgrade  
- Insurance  
£78 – Dog/litter bin emptying

(proposed Mr Elliott 2<sup>nd</sup> Mrs Hatchman)

b. Audit Document - The Chairman read out the clauses in the Governance Statement which have to be approved. The form was in order and was approved by Councillors and signed by the Chairman and Clerk

c. Cemetery Account – It was agreed that all money received from the fees paid in relation to the cemetery should be paid into the Nationwide Account and recorded as a cemetery Account. This will enable a record to be kept and the money will then be used for improvements when necessary.

## 9. PLANNING

The Clerk told the meeting that the following applications had been granted.

House at Guildhall Cottage – revised plans

Mill Villa – Demolition of barn and erection of two storey extension.

Another application for a Barn Conversion at Rookery Farm has been received.

This will be discussed at a planning meeting on Tuesday 21<sup>st</sup> May.

#### 10. MATTERS RAISED BY COUNCILLORS

Rubbish is again being put on the site on the Harleston road where trees have been felled. Mrs Curran will enquire about what action is being taken.

11. CORRESPONDENCE - Most of this was circulated among the Councillors.

12 DATE OF NEXT MEETING- Monday 8<sup>th</sup> July 20123

The meeting closed at 8.25pm

#### PLANNING MEETING HELD ON TUESDAY 21<sup>ST</sup> MAY AT 7PM IN THE VILLAGE HALL

1. PRESENT – Mr P. Mortimer, Chairman, Mr P. Schwier, Mr G. McEvoy, Mr R. Williams.

2 members of the public

APOLOGIES – Mrs S. Hatchman, Mrs S. Glaysher, Mr G. Elliott, Mr T. Godbold. Mrs B. Vidion.

2. There were no Declarations of Interest

3. APPLICATION NO 1159/13 ROOKERY FARM – Conversion of timber framed weather boarded barn into 4 bedroom two-storey dwelling with associated parking.

Mr and Mrs Martin answered questions as to the position of the barn and where the new driveway would be. They said that provision would have to be made to preserve the roosts of the bats which have been found to be present.

Councillors looked at the plans and the elevations.

The application was approved by Councillors. The Clerk will send the comments to Mid Suffolk.

#### 4. FINANCE

The following cheques were approved

- a. £638- transfer to the Nationwide account for the Cemetery fund
- b. £105 – To Joey Peck for grass cutting on St Johns Meadow.

#### PLANNING MEETING HELD ON TUESDAY 11<sup>th</sup> JUNE 2013 AT 7PM IN THE VILLAGE HALL

1. PRESENT – Mr P. Mortimer, Chairman. Mr P. Schwier, Mr R. Williams, Mr G. McEvoy and 2 members of the public.
2. APOLOGIES – Mrs S. Hatchman, Mrs B. Vidion, Mr G. Elliott, Mr T. Godbold
3. APPLICATION NO.0364/13. OAK FARM, METFIELD – Proposed external chimney stack. Internal chimney breast and hearth. Formation of internal lobby.

Mr Giddy introduced the application to Councillors by showing photographs and plans of Oak Farm. He said action was needed to stop the house from leaning and this could be achieved by building a chimney on the outside nearest the moat. A chimney breast would be built on the inside in the dining room and other minor alterations would take place as a result.

The Chairman asked if Mid Suffolk had been consulted and Mr Giddy said that the Listed building Officer had visited on many occasions in connection with other works but not as a result of this application.

Parish Councillors had no objections to the work but would like to recommend a visit by the Listed Building Officer before mid Suffolk Planning Dept make a decision.

The Clerk will relay this to Mid Suffolk.

The meeting closed at 7.25pm.

